

21 - 23 March 2024

United Mexican States, INFONAVIT

Information and Logistical Note for Participants

**Joint meeting of the Bureaux of the UN-Habitat Governing Bodies and field visit
(Preparations towards the resumed Second session of the United Nations Habitat Assembly)**

Introduction

UN-Habitat's current governance structure is a three-tier structure made up of the UN-Habitat Assembly, the Executive Board and the Committee of Permanent Representatives. This is because, the General Assembly of the United Nations in its resolution A/RES/73/239 decided to dissolve the Governing Council of the United Nations Human Settlements Programme and to replace it with a United Nations Habitat Assembly of the United Nations Human Settlements Programme (UN-Habitat Assembly). UN-Habitat Assembly is universal body composed of the 193 member states of the United Nations and convenes every four years at the Headquarters of UN-Habitat in Nairobi. The above referenced resolution also led to the creation of an Executive Board composed of 36 member states elected by the UN-Habitat Assembly and meets two to three times a year to further enhance the oversight by Member States of UN-Habitat operations. The resolution retained the Committee of Permanent Representatives of UN-Habitat (CPR) which meets twice every four years in an open-ended manner. The three Governing Bodies together are intended to strengthen the accountability and transparency of UN-Habitat, and provide an effective oversight mechanism for UN-Habitat to enhance its normative and operational activities.

Each of the Governing Bodies have their respective Bureaux. Rule 29 of the rules of procedure of the UN-Habitat Assembly provides that "The respective Bureaux of the UN-Habitat Assembly, the Committee of Permanent Representatives and the Executive Board may, for the purpose of coordinating their activities, conduct joint Bureaux meetings." Several meetings of the Joint Bureaux have been held in the past since the establishment of the Governing Bodies.

Accordingly, the first meeting of the Joint Bureaux of the UN-Habitat Governing Bodies for the year 2024 and field visit, will take place from March 21 to 23 in Mexico under the leadership of the President on the UN-Habitat Assembly. This note provides essential logistical information for participants.

Venue for the Joint Bureau Meeting

The Joint Bureaux meeting will be held on 21 March 2024 at the INFONAVIT offices in located at Barranca del Muerto, 280, Mexico City.

The programme for the joint Bureaux meeting has been shared with the participants in advance. The morning sessions of the meeting will be held from 9.00am to 12 noon while the afternoon sessions will be held from 15.00pm to 18.00pm.

General Information on Mexico City

Mexico, officially known as the United Mexican States, is located in North America, and is bordered by the United States to the north and Guatemala and Belize to the southeast.

Mexico City, the Capital, is the political, cultural and financial center of the Country. Spanish is the official language.

Mexico City is six hours behind GMT (GMT-6).

CURRENCY

The official currency is the Mexican peso (MXN), approximately:



1 USD = MXN 17



1 EUR = MXN 23

Foreign currencies can be exchanged at banks and authorized bureaux de change.

Banks in the Country are generally open Monday-Friday from 08.30 to 16.00. ATMs are available at the airport, in shopping malls.

Weather

Mexico City has a humid subtropical climate, with average temperatures ranging from 12°C to 25°C in March.

Electricity

Mexico uses a voltage of 127 Volts, 60 Hertz, with plugs with two flat pins or three round pins.

Arriving in Mexico City

Visas

It is the participant's own responsibility to obtain a visa for Mexico. Any participant who needs a visa should obtain one as early as possible. Visa requirements must be fulfilled by participants according to their country of origin. The information provided in the link below here acts only as a guide.: <https://www.inm.gob.mx/gobmx/word/index.php/paises-requieren-visa-para-mexico/>

The Ministry of Foreign Affairs (SRE) is ready to provide support to participants in the Joint Bureaux meeting requesting support to fast track of visa issuance. In the event that any participant needs help obtaining a visa, it is a requirement that notice, up to 15 days before the trip, be given to the Ministry of Foreign Affairs (SRE) in Mexico City, to enable officials of the Government of Mexico make the necessary support and arrangements. Request for support may be sent to Mr Hugo Isaak Zepeda (hisaak@sre.gob.mx).

Airport Reception

Participants are encouraged to arrive at Benito Juarez International Airport Mexico City (AICM) and will be received by personnel from the Government of Mexico. (SRE and SEDATU) at the Airport Protocols Rooms (T1 and T2). Government will provide transfer from airport to hotels for delegations if required.

For arrival protocol, please contact:

Mrs. Martha Peña

Email: martha.pena@sedatu.gob.mx

Telephone Number: +52 5541179978

Mr. Hugo Isaak Zepeda

Email: hisaak@sre.gob.mx

Telephone Number: +52 5529172796

Chris Mensah

Email: chris.mensah@un.org

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Eugenia De Grazia

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Telephone Number: +52 5531401586

Security

Security measures are in place to ensure the safety of participants both at the event site and in the city. Specific security guidelines are provided for off-site travel.

Participants are, however, responsible for their movements outside, taking into account, the following recommendations:

- Avoid crowded areas.
- When walking, keep to the main roads and avoid shortcuts through back alleys and similar routes. However, where possible, take a taxi rather than walking.
- Never walk at night in the city center even for a short distance – always take a taxi.
- Carry identification at all times.
- Have emergency numbers registered on your phone.
- Ensure your mobile phone is fully charged (especially when you leave to go to public places) and that you have sufficient credit to make calls.
- Make use of safes in hotel rooms and DO NOT carry large sums of money.
- Avoid carrying credit cards, wearing expensive jewellery or watches when walking on the streets.
- Do not accept food and drinks from strangers.

Paper-Smart meeting

Participants are encouraged to bring laptops or iPads and smartphones, as all documents will be made available online or via email.

Wi-Fi

Free Wi-Fi facility will be available in the meeting room.

Canteen Services

The Government of Mexico has secured that caterers within the meeting site to provide courtesy food and beverages for breakfast, lunches and snacks.

Restaurants near INFONAVIT

Saks Barranca

Av. de los Insurgentes Sur 1641, San José Insurgentes, Benito Juárez, 03900 Mexico City (+525556151500)
<https://maps.app.goo.gl/Hp5rH1oxvx6kCQWPA>

Los Almendros

Av. Insurgentes Sur 1759, Guadalupe Inn, Álvaro Obregón, 01020 Mexico City (+525556635151)
<https://maps.app.goo.gl/rs11H1Z6mNdd4ykeA>

La Mansión Guadalupe Inn

Av. Insurgentes Sur 1891, Guadalupe Inn, Álvaro Obregón, 01020 Mexico City (+525556625335)
<https://maps.app.goo.gl/WxdjFX7vAxWaLyr5A>

Coffee Station

Tierra Garat Insurgentes 1722

Av. de los Insurgentes Sur 1722-Local A, Florida, Álvaro Obregón, 01030 Mexico City
<https://maps.app.goo.gl/eD9Akiwtqw9nKydk6>

Starbucks

Av. Insurgentes Sur 1743, Guadalupe Inn, Álvaro Obregón, 01020 Mexico City
<https://maps.app.goo.gl/ZbFJykMRjbiqHPNq5>

Medical Services

Medical costs incurred in Mexico City will be the direct responsibility of the participant. It is therefore strongly recommended that participants arrange their own travel health insurance prior to arrival.

Public hospital in Mexico City

Hospital General Dr. Dario Fernandez Fierro

Revolucion Avenue 1182, San José Insurgentes, Benito Juárez, 03900 Mexico City
<https://maps.app.goo.gl/7oLzSZ3w2zPoqBxy6>
+525555935300

Private Hospitals in Mexico City

Hospital San Ángel Inn Patriotismo

Patriotismo Avenue 67, San Juan, Benito Juárez, 03730 Mexico City
<https://www.hospitalsanangelinn.mx/>
+525547704870

Hospital San Angel Inn

Chapultepec Avenue 489, Juárez, Cuauhtémoc, 06600 Mexico City
<https://www.hospitalsanangelinn.mx/>
+525552411700

Hospital Español

Ejército Nacional Mexicano Avenue 613, Granada, Miguel Hidalgo, 11520 Mexico City
<http://www.hespanol.com/>
+525552559600

Emergency Numbers in Mexico City

55 1084 9000 Mexican Red Cross
911 Emergencies
55 5768 3700 Firefighters

Other Information

Accommodation in Mexico City

Participants should make their own hotel reservations for their stay in Mexico City. The list of suggested hotels close to the venue are included in the following links:

Preferential

Krystal Grand Suites Insurgentes

EXECUTIVE SUITE 1 KING BED cost per night || 1,849 MXN taxes included (110 USD approx)
Av. de los Insurgentes Sur 1991, Guadalupe Inn, Álvaro Obregón, 01020 Mexico City
<https://maps.app.goo.gl/za38R1Yiu19oyXXSA>
+525553221580

Second option

Hotel Diplomático

STANDARD ROOM cost per night || 1,320 MXN taxes included (77 USD approx)
SUITE cost per night || 1,600 MXN taxes included (93 USD approx)
Av. Insurgentes Sur 1105, Noche Buena, Benito Juárez, 03720 Mexico City
<https://maps.app.goo.gl/C258MyFaUqJ45fHr6>
+525555636066

GENERAL INFORMATION ON THE FIELD VISIT TO BICENTENNIAL PARK, ECATEPEC

Members of the joint Bureaux will visit the Bicentennial Park in Ecatepec as part of the projects built through the Urban Improvement Program linked to the fulfilment of the 2030 Agenda and the New Urban Agenda.

Support to Members of the Bureaux from Least Developed Countries.

For Members of the Bureaux from Least Developed Countries, and an additional 3 members of some Developing Countries who confirm their participation in the joint Bureaux meeting and Field visit and require some support, the Government of Mexico will make arrangements to cover the costs of flights, travel and accommodation. In the meantime, it is significant to note that the Government of Mexico has graciously agreed to pay for the accommodation and Board for Heads of Delegation attending the Meeting. The focal point for such support is Mrs. Martha Peña, email: martha.pena@sedatu.gob.mx. Kindly copy Mr Chris Mensah, email: chris.mensah@un.org.

Additional Information:

Further enquiries regarding the Joint Bureaux Meeting and field Visit should be directed to:

Chris Mensah

Secretary to the Governing Bodies
United Nations Human Settlements Programme (UN-Habitat)
P.O. Box 30030, 00100, Nairobi, Kenya

Email: chris.mensah@un.org and unhabitat-sgb@un.org T el.: +254 20 762 5521/3216;
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**A better quality of life for all
in an urbanizing world**



UN-HABITAT

UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
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www.unhabitat.org