

**ROADMAP TOWARDS THE SECOND SESSION OF THE EXECUTIVE BOARD IN 2020  
TO BE HELD FROM 27 TO 29 OCTOBER 2020**

*Working draft, for information Only*

	<b>Activity</b>	<b>Date</b>
<b>1.</b>	First meeting of the newly elected Bureau of the Executive Board for the period 2020/2021	10 August 2020
<b>2.</b>	Review and recommendation by the Bureau on the provisional agenda for the second session of the Executive Board approved by the Board on 29 June 2020	10 August 2020
<b>3.</b>	Convocation note to Member States on the second session of the Executive Board	14 August 2020
<b>4.</b>	Submission of pre-session documentation to Conference Services by the Secretariat	18 August 2020
<b>5.</b>	Second meeting of the Bureau of the Executive Board (guidance on the technical modalities of the second session, Organization of work before and during the session)	10 September 2020
<b>6.</b>	Opening of Registration towards the second session	15 September 2020
<b>7.</b>	Executive Director's Notification for the session sent to Member States (42 days prior to session in line with Rule 3)	16 September 2020
<b>8.</b>	Information for participants – first issue	24 September 2020
<b>9.</b>	Meeting of the Ad-hoc working group on Programmatic Budgetary and Administrative Issues to consider the Report of the ACABQ on the work programme and budget (if available)	25 September 2020
<b>10.</b>	Pre-session documentation available to Member States (4 weeks prior to the session in line with rule 6.8)	27 September 2020
<b>11.</b>	Meeting of the Ad-hoc working group on Programmatic Budgetary and Administrative Issues to consider the Report of the ACABQ on the work programme and budget (if available)	28 September 2020
<b>12.</b>	Meeting of the Ad-hoc working group on Programmatic Budgetary and Administrative Issues (to consider pre-session documents related to the Strategic plan 2020-2023 requiring approval of the Executive Board at its second session)	28 September 2020

	Activity	Date
13.	Third meeting of the Bureau of the Executive Board (review of guidance on the technical modalities of the second session, Organization of work before and during the session; discussion on potential draft decisions for consideration by the Executive Board)	7 October 2020
14.	Consideration of draft decisions from Member States as may be recommended by the Bureau	12 October 2020
15.	Executive Director's Briefing to the Executive Board (Two weeks prior in line with Rule 6.10)	13 October 2020
16.	Consideration of draft decisions from Member States as may be recommended by the Bureau	14 October 2020
17.	Closing of the online Registration	20 October 2020
18.	Translated Draft decisions sent to Member States for no objection	22 October 2020
19.	Information for participants - final issue	25 October 2020
20.	Fourth meeting of the Bureau of the Executive Board (Preparations for the second session of Executive Board)	26 October 2020
21.	<b>Second session of the Executive Board for the year 2020</b>	<b>27-29 October 2020</b>