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The United Nations Human Settlements Programme (UN-Habitat) presents its compliments to the Permanent and Observer Missions to UN-Habitat and has the honour on behalf of the Chair of the Executive Board, H.E Mr. Silvio Albuquerque, Permanent Representative of the Federative Republic of Brazil, to invite the latter to the eighteenth meeting of ad hoc working group on stakeholder engagement policy, **to be held in hybrid format on Wednesday 10 May 2023 from 09:30 hrs to 12:30 hrs East Africa Time (EAT) in Conference Room 4 at UNON.**

As may be recalled, Mr. Patrick Egloff, Deputy Permanent Representative of Switzerland to UN-Habitat who was chairing the ad hoc working group on stakeholder engagement policy, informed the Executive Board on 28 March 2023 of his departure from Nairobi upon conclusion of his tour of duty and updated therefore that he would be unable to continue chairing the working group. Consequently, that resulted in a casual vacancy in the leadership of that ad hoc working group which would affect the continuity of the work of the working group.

The Executive Board of UN-Habitat, in its Decision 2023/C considered at its first session of the year 2023, took note of the progress made by the ad hoc working group on stakeholder engagement policy, and requested the ad hoc working group to continue its discussions with a view to submit a draft policy for approval of the Executive Board, and thereafter for consideration and possible approval by the United Nations Habitat Assembly at its second session.

In light of the casual vacancy created, the Executive Board requested the Chair of the Executive Board to exercise his good offices to ensure consensus on any decision on the election of the Chair of the ad hoc working group and noted that a decision on the election of the Chair of the group should be subjected to a silence procedure process, in accordance with the rules of procedure of the Executive Board.

It should be noted that Paragraph 4 of Decision 2021/8 adopted by the Executive Board at its 2021 second session, the Executive Board decided that the nominated chair and the co-chair of any of the ad hoc working groups will be endorsed at the regular meetings of that ad hoc working group for the purpose of continuity and will subsequently be elected by the Executive Board at its next regular session.

The Chair of the Executive Board has since received a Note Verbale No. NV 2023/M2/82 dated Wednesday 19 April 2023, from the Chair of the Regional group of Western European and Others Group informing of the nomination of Portugal to fill the casual vacancy for the position of Chair of the ad hoc working group on stakeholder engagement policy.

It is in this respect that the Chair of the Executive Board wishes to call a meeting of the ad hoc working group on stakeholder engagement policy to consider the following Agenda which is provisional:

1. Adoption of the provisional Agenda.
2. Endorsement of the nomination for the position of Chair of the ad hoc working group.
3. Continuation of the second reading of the draft stakeholder engagement policy.
4. Any other business.

Delegates who wish to physically attend the meeting are requested to bring their personal laptop for use during the meeting. UN-Habitat wishes to inform that delegates are also welcomed to join the discussions on-line using the connection link provided in the forwarding text.

The United Nations Human Settlements Programme avails itself of this opportunity to renew to the Permanent and Observer Missions to UN-Habitat the assurances of its highest consideration.

28 April 2023



Permanent and Observer Missions  
to UN-Habitat  
Nairobi.